

**Elk Grove High School
Associated Student Body**

ACCOUNT BUDGET/PRIOR APPROVAL FORM - SCHOOL YEAR _____

Account Name _____

Account Number _____

Each club account operating through the ASB account must complete this form for the current school year. Please complete this form and submit it to the controller within 30 days from the start of school. If you need help completing this for please contact the controller.

ASB Club/Account beginning balance on July 1st of current school year: \$ _____

Item Description	Vendor	PO	Estimated Income	Estimated Expenses
Income				
Fundraiser 1:	Complete Fundraiser Worksheet			
Fundraiser 2:	Complete Fundraiser Worksheet			
Fundraiser 3:	Complete Fundraiser Worksheet			
Donations:				
Other: <i>(specify)</i>				
1				
2				
Expenses				
Tshirts				
End of year party				
End of year awards				
Other: <i>(specify)</i>				
1				
2				
3				
4				
Totals for Income & Expenses:			\$	\$
Current year profit/loss: <i>(estimated income less estimated expenses)</i>				\$

Estimated year-end balance on June 30th of current school year: \$ _____

Signature of Account Advisor: _____

Date approved by ASB Council: _____

Required Signatures: _____

 ASB Student Representative: _____

 Activities Director: _____

 Principal: _____